



TOWN OF WATERTOWN
Council on Aging
SENIOR CENTER

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Caryl Leslie Fox
Director of Senior Services

Patricia Gold, *Chairperson*

Minutes of COA Board Meeting- July 11, 2012

Members present: Pat Gold, Mary Keenan, Hagop Sarkissian, and Mike Donham.

Member excused absence: Will Twombly, Dottie Fleming, and V.V. Martin.

Staff members present: Caryl Fox, Debbie Dunn, and Laura Gold.

The meeting was called to order at 5:30 pm by Chairperson, Pat Gold.

1. The minutes of the June meeting were reviewed Board members. Mike Donham made a motion to approve the minutes and Mary Keenan seconded. Passed.
2. Financial Statements:
The financial statements that were reviewed included end of the fiscal year amounts. Building maintenance, medical transportation, and program services were spent down significantly, as were all the supply line items. Emergency assistance and the utility line items had more left over than usual, due to the mild winter weather.
3. EOEA FY '13 Formula Grant:
The state FY '13 Formula Grant was approved at \$7.00 per senior, which is a higher amount than last year. The grant funds a portion of four part-time salaries. Mike Donham made a resolution expressing appreciation of the advocacy and support of our state representatives. Mary Keenan seconded the motion. Passed. Caryl Fox will write a letter of thanks to Representative Hecht and Representative Lawn, noting the Board's resolution of unanimous appreciation.
4. Bus Update:
A new senior shuttle bus has been ordered and will be here in three to four months. The vehicle is a "Freightliner" which our bus driver, Joe Cavallaro, specifically sought as a reliable bus for the Senior Center.
5. New Senior Center Furniture Update:
New furnishings for the multi-purpose room were ordered this year through our capital improvements line item. The chairs have arrived and the tables will be in shortly. We also ordered signs to be placed on the fence on Marshall St. stating that this is the location of the Watertown Senior Center.
6. Senior Center Extra Cleaning Update:
Funds were used from the building maintenance line item to have some special cleaning done for the Senior Center in June; which included floors, rugs, and lobby furniture. The kitchen was also thoroughly cleaned and the bathrooms were sanitized.
7. New Business:

a. Town Social Worker Position:

Pat Gold reported that the Town Council has directed the Town Manager to research other Towns and report his finding back to them.

b. Show Shoveling Help:

Pat Gold noted that the Town Councilor, Ken Woodland, is working on a new project for snow shoveling assistance for seniors that will begin this winter.

c. August & September COA Board Meetings:

There is no Board meeting in August. The September meeting will be on Wednesday, September 5, 2012, one week earlier than the usual date.

9. The meeting was adjourned at 6:20 pm.

Submitted by Caryl Leslie Fox