

BOARD OF HEALTH MEETING

December 19, 2012

Town Council Chambers, Administration Building

CALL TO ORDER: Dr. John Straus called the meeting to order at 7:35 PM.

PRESENT: Dr. John Straus, Dr. Barbara Beck, Steven Ward, Kristel Bennett, and Wil vanDinter.

Minute Review: The Board of Health reviewed the minutes of the November 14, 2012 meeting. Dr. Barbara Beck made a motion to accept the minutes of the November 14, 2012 meeting. Dr. John Straus stepped down as Chair and seconded the motion. All were in favor.

Red Lentil: Kristel Bennett updated the Board of the progress with the November 14, 2012 Board of Health decision. Kristel Bennett presented the inspection report findings to the Board. The inspection revealed three critical violation and four non-critical violations. Mrs. Bennett informed the Board that significant improvement has been made in sanitation of the establishment, proper food handling, and Person In Charge knowledge. Mrs. Bennett informed the Board that the owner has installed a walk-in refrigerator in the basement and the owner was using the refrigerator for cold storage. The owner, Pankaj Pradhan, was present; he informed the Board that he will be using a professional service to clean the establishment on a quarterly basis. After much discussion thereof, Dr. Barbara Beck made a motion that Red Lentil must continue to maintain compliance with the Food Code and State Sanitary Code 105 CMR 590.000. Red Lentil must maintain all non-food contact surfaces free of all grease accumulation and food residues. Red Lentil must continue to utilize the walk-in basement refrigeration unit to assess compliance with the Food Code. The Health Department will conduct unannounced inspection to ensure compliance with the Food Code. Should further noncompliance with the Food Code be documented then Red Lentil's permit to operate a food service establishment may be suspended or revoked. Dr. John Straus stepped down as Chair and seconded the motion. All were in favor.

Russo and Son's: Kristel Bennett informed the Board that the owner of the Russo's & Son's, Michael Russo and his Professional Food Consultant, Dirk Keifer, were before the Board for a status hearing to update the Board of Health of the progress of the May 3, 2012 Health Department Administrative Hearing order. Mrs. Bennett provided an update to the Board of the progress made with the May 3, 2012 Health Department Administrative Hearing order. Mrs. Bennett informed the Board that Russo's & Son's had made numerous improvements to the establishment. Mrs. Bennett has reviewed the audits conducted by Russo's & Son's Food Consultant, Dirk Keifer, these audits revealed numerous improvements to the establishment and training of employees. Mrs. Bennett discussed additional corrective actions recommended by Mr. Keifer that included more follow through with ServSafe training for management and staff, hiring a Person In Charge for a Receiver, have monthly meetings with the Health Department for progress updates, and continue Food Consulting Services for next six months.

After hearing the findings and after much discussion thereof, Dr. Barbara Beck made a motion that Russo's & Son's must continue to retain the services of a Professional Food Consultant for a period of six months. The Food Consultant must continue to provide bi-monthly audits to the Health Department. The Health Department will conduct three unannounced inspections during the six month period at the establishment to assess progress and compliance with the Food Code. There will a surcharge inspection fee of \$75.00 per inspection. Russo's must provide two ServSafe certified food employees per shift per department. The Food employees and management must be ServSafe certified by February 20, 2013. Russo's & Son's must appear at the next Board of Health meeting for a status hearing. Should further noncompliance with the Food Code be documented then Russo's & Son's Permit to Operate a Food Service Establishment may be suspended or revoked. Dr. John Straus stepped down as Chair and seconded the motion. All were in favor.

Metric Report Format / SOP Update: Peter Wilner, the Health Department Policy Analyst provided an update to the Board. Mr. Wilner stated that he will be shadowing inspections and meeting with Kristel Bennett to develop Standard Operating Procedures and an electronic tracking system to capture needed metrics and generate required reports.

Grant Updates CCII, CCIII, Share Our Strength, and Region 4B: Wil VanDinter, Public Health Nurse provided updates to the Board regarding the grants the Health Department has acquired. One grant received from the Watertown Community Foundation for Watertown Living Well Website. Mr. vanDinter informed the Board that the Watertown Living Well website is up and running, the link to the website will be added to the Health Department website.

Mr. vanDinter informed the Board of the Share Our Strength grant had been completed. As part of the grant, \$10.00 gift cards to Stop and Shop were given to individuals who attended a lecture about nutrition and filled out a survey. This program was well received.

Mr. vanDinter informed the Board of the Compassionate Connections II Grant, which was received from the Marshall Home Fund. This grant was to work with individual 55 years of age and older in Watertown who live in cluttered environments. This grant provides the use of a social worker and a professional organizer to coordinate services and reduce materials in the individual's dwelling. The Compassionate Connections II Grant is currently on-going.

Mr. vanDinter informed the Board of the Compassionate Connections III Grant, which was received from the Marshall Home Fund. This grant was for First Responder Sensitivity Training and for Community Awareness for families living with an individual who lives in a cluttered environment. The Health Department has discussed with Advocates about providing this training to the First Responders since Advocates currently has a Behavioral Health training for Police Officers, this training would be amended for the Sensitivity Training to respond to individuals in cluttered environments. The Board discussed having Advocates in before the Board next month to further discuss the training.

Mr. vanDinter informed the Board of the Emergency Preparedness Grant from Region 4B. He informed the Board that the deliverable are up to date and have been completed. Mr. vanDinter informed the Board about trying to develop strategic sheltering plan for Watertown. He has been reaching out to groups in Watertown who work with individuals requiring additional assistance such as Perkins, Brigham House, Vinfen, the Alhizmers Groups, UCP, and TILL and is developing subcommittees as part of the strategic sheltering plan.

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Transition Issues: The Board of Health formally thanked Steven Ward for 17 years of dedicated service to the Town of Watertown and to the Watertown Health Department.

Agent to the Board: After some discussion, Dr. Barbara Beck made a motion that Peter Wilner be designated as specialized agents to the Board of Health for conducting low risk inspections while developing the metric report format. Dr. John Straus stepped down as chair and seconded the motion. All were in favor.

Next Meeting Date: January 23, 2013

Adjourn: 10:00 PM

Minutes: Submitted by Kristel Bennett, Chief Environmental Health Officer