

## BOARD OF HEALTH MEETING

January 16, 2013

Third Floor Conference Room, Administration Building

CALL TO ORDER: Dr. John Straus called the meeting to order at 7:35 PM.

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PRESENT: Dr. John Straus, Dr. Barbara Beck, Kristel Bennett, and Wil vanDinter.

Minute Review: The Board of Health reviewed the minutes of the December 19, 2012 meeting. Dr. Barbara Beck made a motion to accept the minutes of the December 19, 2012 meeting. Dr. John Straus stepped down as Chair and seconded the motion. All were in favor.

Russo & Son's: Kristel Bennett updated the Board of the progress with the December 19, 2012 Board of Health decision. Mrs. Bennett informed the Board that the consultant for Russo & Son's was ill and not able to be present at this Status Hearing. Mrs. Bennett presented the findings of the most recent inspection conducted on January 9, 2013. The January 9, 2013 inspection revealed 4 critical violations and 20 non-critical violations, it was noted that there was an improvement on the reduction of the number of critical violations. After hearing the findings and after much discussion thereof, Dr. Barbara Beck made a motion to ratify the December 19, 2012 Board of Health decision. Russo & Son's must appear at the next Board of Health meeting for a status hearing. Dr. John Straus stepped down as chair and seconded the motion. All were in favor.

Gordon's Liquors: Kristel Bennett informed the Board that Gordon's Liquors/Watertown Family Liquor Store was before the Board of Health to show cause as to why the Board of Health should not suspend or revoke Gordon's Liquors Tobacco & Nicotine Delivery Products Sales and Location Permit for a second violation of the Regulations of the Watertown Board of Health Restricting the Sale of Tobacco Products & Nicotine Delivery Products. Present at the hearing from Gordon's Liquors were Tom Smith and Joseph Camm, Managers of Gordon's Liquors. Kristel Bennett presented the findings of the December 18, 2012 tobacco compliance check. Mrs. Bennett informed the Board that on December 18, 2012 a minor entered the

establishment and purchased a pack of cigarettes, and this was the second violation within twenty-four months of the first violations of the Board of Health Regulations Restricting the Sale of Tobacco & Nicotine Delivery Products. The first violation occurred on February 9, 2012.

After hearing the findings from Kristel Bennett, Tom Smith, and Joseph Camm, and after much discussion thereof, Dr. Beck made a motion, that acting under the authority of the Board of Health Regulations Restricting the Sale of Tobacco Products & Nicotine Delivery Products, Section G (3)(b) "Violations and Enforcement", to suspend the Tobacco & Nicotine Delivery Products Sales Permit of Gordon's Liquors / Watertown Family Liquor Store located at 51 Watertown Street for seven (7) consecutive business days. All employees that are associated with the sale of Tobacco and Nicotine Delivery Products must attend a mandatory Tobacco Retailer Education Training provided by the Watertown Health Department. The Tobacco & Nicotine Delivery Products Sales Permit suspension shall begin on Monday, January 28, 2013 and end at the close of business on Sunday, February 3, 2013. In accordance with the Regulations of the Watertown Board of Health Restricting the Sale of Tobacco & Nicotine Delivery Products, Section G 7, all Tobacco Products and Nicotine Delivery Products shall be removed from the retail Establishment to a separate room that is accessible only to the employees. Failure to remove all Tobacco & Nicotine Delivery Products shall constitute a separate violation of this regulation. All employees that are associated with the sale of Tobacco & Nicotine Delivery Products must attend a mandatory Tobacco Retailer Education Training provided by the Watertown Health Department. The Tobacco Retailer Education Training is scheduled for Wednesday, January 30, 2013 at 9:00 AM. Dr. John Straus stepped down as chair and seconded the motion. All were in favor.

Mosquito Control Commissioner Update: The Board discussed the vacant Mosquito Control Commissioner and if there was an immediate need to appoint a new commissioner. The Board discussed speaking with Dave Henley, Superintendent of the East Middlesex Mosquito Control Commission to gather more information regarding appointing a new Mosquito Control Commissioner.

Metrics & SOP Update: Peter Wilner, the Health Department Policy Analyst provided an update to the Board. Mr. Wilner is shadowing inspections and meeting with Kristel Bennett to develop Standard Operating Procedures and an electronic tracking system to capture needed metrics and generate required reports.

Grant Updates CCII, CCIII, Share our Strength, 4b: Wil VanDinter, Public Health Nurse provided updates to the Board regarding the grants the Health Department has acquired. Share Our Strength Grant has been completed. A session will be held at the food pantry for the remaining gift cards.

Mr. vanDinter informed the Board of the Compassionate Connections II Grant, which was received from the Marshall Home Fund. This grant was to work with individual 55 years of age and older in Watertown who live in cluttered environments. This grant provides the use of a social worker and a professional organizer to coordinate services and reduce materials in the individual's dwelling. The Compassionate Connections II Grant is currently on-going.

Mr. vanDinter informed the Board of the Compassionate Connections III Grant, which was received from the Marshall Home Fund. This grant was for First Responder Sensitivity Training and for Community Awareness for families living with an individual who lives in a cluttered environment. The Health Department has discussed with Advocates about providing this training to the First Responders. Since Advocates currently has a Behavioral Health training for Police Officers, this training would be amended for the Sensitivity Training to respond to individuals in cluttered environments.

Mr. vanDinter informed the Board of the Emergency Preparedness Grant from Region 4B. He informed the Board that the deliverables are up to date and have been completed. He informed the Board that grant monies will be used to purchase a new vaccine refrigerator.

Influenza Clinic Update, Mr. vanDinter informed the Board that the Health Department has concluded the flu clinic season. He informed the Board that the Health Department administered 676 influenza vaccines and that Watertown's Medical Reserve Corps (MRC) volunteers were a

Board of Health

Minutes: January 16, 2013

crucial part in running the clinics and administering the vaccines. He informed the Board that 580 doses were privately purchased and currently the Health Department was seeking reimbursement for the administered doses. Mr. vanDinter informed the Board the final flu clinic was held at the Watertown Free Public Library and a nurse from Steward Medical Groups Pediatrics assisted with administering influenza vaccine to children.

Next Meeting Date: February 13, 2013

Adjourn: 10:00 PM

Minutes: Submitted by Kristel Bennett, Chief Environmental Health Officer